



MOVING CHECKLIST

BY MARK MERLENE SR.

Schedule only what your contract and closing team support. Confirm funding and possession before relying on a move-in time.

1 FOUR TO SIX WEEKS BEFORE

- Create a moving budget and inventory.
- Compare movers and verify insurance and terms.
- Declutter, donate, sell, or dispose responsibly.
- Order supplies and label by room and priority.
- Measure large furniture and access points.
- Review HOA or building move requirements.

2 TWO WEEKS BEFORE

- Confirm movers, date, arrival window, and payment.
- Arrange utility transfers and internet installation.
- Submit address changes for mail and key accounts.
- Pack documents, medications, valuables, and essentials separately.
- Plan care for children, pets, and plants.
- Prepare cleaning and final-property responsibilities.



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3 CLOSING AND MOVING DAY

Confirm closing, funding, possession, and key release.

Complete the final walkthrough.

Photograph meter readings and property condition.

Keep contracts, identification, and closing documents accessible.

Verify every room, closet, attic, garage, and outdoor area.

Change locks or access codes after possession.

Locate water, gas, electrical, and emergency shutoffs.

SMART TIP

Keep a first-night box with chargers, toiletries, tools, linens, and essential kitchen items.

4 MOVING CONTACTS & NOTES
